

**From:** Office of University Compliance

**Sent:** Tuesday, May 03, 2016 9:52 AM

**Subject:** A message from Provost John Coatsworth, Dean Lee Goldman, M.D., and Executive Vice President Dr. Michael Purdy

Dear Colleagues:

The University sets expectations of the highest standards of ethical conduct in order to uphold our reputation as one of the premier academic and research institutions in the world. Integrity and ethical behavior are key values and are everyone's responsibility.

We count on every member of the University community to adhere to these principles and to promote a positive working environment.

In that spirit, we ask that you familiarize yourself with the Statement of Ethical Conduct, including the Administrative Code of Conduct. A copy of these important documents will be sent to you shortly by interoffice mail. The principles embodied in them govern interactions at the University and promote an environment of respect that is central to our success: respect for others; respect for information; respect for governance; and respect for property. The basic principles of Ethical Conduct are:

- Be honest, ethical and truthful;
- Obey the law.
- Follow University policies and procedures.

Our collective commitment to these values ensures that the reputation of this great institution is maintained. If you have an ethical or compliance concern, Columbia has a variety of resources to help. You may be able to discuss the concern with a supervisor or another responsible person in your school or department or with one of the many specialized compliance resources around the University. For additional information on University compliance, including policies and training links, please visit the [University Compliance](#) website.

Additionally, the [Compliance Hotline](#) serves as a confidential channel for employees to report or seek guidance on possible ethical or compliance issues. It is available to Columbia employees by phone (866)-627-3768 and the [web](#) with confidential intake and report handling, and the option to report anonymously. There is no tolerance for retaliation against those who report an ethical or compliance concern in good faith.

We know that we can count on your active participation in this ongoing effort.

Best regards,

John Coatsworth  
*Provost*

Lee Goldman, MD  
*Executive Vice President and Dean of the Faculties of Health Sciences and Medicine*

Michael Purdy  
*Executive Vice President for Research*